Faculty Senate and University Committees

ACADEMIC PLANNING AND BUDGET COMMITTEE
Membership: Ten tenured faculty members, 5 year term
Functions:
• To review and make recommendations on:
  a. University priorities and plans;
  b. Academic planning and priorities;
  c. Proposals for new and revised academic programs;
  d. Budgets, including budget plans, priorities, and modifications and the allocation of institutional funds;
  e. The academic and budget planning process and the connections among plans, program reviews, and budgeting.
• The committee shall report to the Senate at least once per semester and as needed or as requested by the President.

COMPUTER POLICY COMMITTEE
Membership: Seven faculty members, 2 year term
Functions:
• To consider and recommend rules and regulations defining uses of computer facilities.
• To review and to recommend the allocation and/or reallocation of resources pertaining to computer facilities and services.
• To consider and evaluate the staffing needs of computer facilities and services.
• To develop and adopt policies consistent with the objectives specified above.

FACULTY AFFAIRS COMMITTEE
Membership: Nine faculty members, (One lecturer, one non-tenured), 2 year term
Functions:
• To review and make recommendations to the Faculty Senate concerning conditions of employment of faculty members.
• To review and make recommendations to the Faculty Senate concerning faculty evaluations including but not limited to student course evaluations and promotion and tenure policies.

FACULTY DEVELOPMENT STEERING COMMITTEE
Membership: Five faculty members, 2 year term
Functions: Serve in an advisory role to the Director of the Faculty Development Center supporting faculty and instructors in their teaching role at the University by providing a comprehensive program of services and resources.
FACULTY GRIEVANCE COMMITTEE
Membership: Nine faculty members, including seven members who are Associate or Full Professors with tenure, and two members who are Assistant Professors without tenure, 3 year term
Functions:
• To protect rights of the faculty members and the pursuit of excellence in the University.
• To hear informal complaints and formal grievances submitted by any faculty member or group of faculty members.
• To report to the Faculty Senate at least once each academic year a summary of its findings, procedural developments, and precedents, in such a manner as shall not injure the privacy of parties to its cases.
• To establish appropriate relationships with the University administration concerning the rights of faculty members to file grievances and its role in such grievances under rules of the University, the laws of the State of Maryland, and the laws of the United States.
• To establish procedures for hearing and adjudicating grievances to take effect upon approval of the Faculty Senate.

HONORS AND AWARDS COMMITTEE
Membership: Six members of the faculty. To be eligible to serve on the committee, a person must have served in a full-time capacity at UMBC for a minimum of five years, 2 year term
Functions:
• To review nominations for honorary degrees to be awarded by UMBC.
• When requested to identify and review potential UMBC faculty nominees as required for internal and external honors awards. This function shall not preclude nomination by other methods, e.g., self nomination, colleagues, departmental nomination. Moreover, this function would be performed only when an official UMBC nomination is required.
• To make recommendations with respect to nominees reviewed under a) and b) above to Provost and President.

NOMINATING COMMITTEE
Membership: Four members of the faculty, 2 year term.
Functions:
• To solicit names of nominees for all vacant committee positions held by faculty members by writing to all faculty members during the spring semester of each year.
• To endeavor to provide a balanced representation of faculty interests on all committees.
• To place a slate of nominees before the Faculty Senate at the April Senate meeting each year. The committee will also provide a list of the names of all persons who agreed to serve in committee positions.
ORGANIZATION AND UNIVERSITY OPERATIONS
Membership: Six faculty members, 2 year term
Functions:
• To make recommendations to the Faculty Senate concerning the effective functioning of the Faculty Senate and its committees.
• To maintain an up-to-date copy of the By-Laws of the Faculty Senate.
• To review and make recommendations to the Faculty Senate concerning the operation of University offices.
• To review and make recommendations to the Faculty Senate concerning the relationship between UMBC and Central Administration.

RESEARCH COUNCIL
Membership: Nine faculty members representing departments clustered within Engineering, Sciences and Mathematics, Social Sciences, and Arts and Humanities (at least 2 from each cluster), 3 year term
Functions:
• Review and recommend policies with respect to the operation of research, scholarship and creative activity at UMBC.
• Review and recommend policies with regard to research administration at UMBC.
• Promote policies and programs that promote a quality research climate and environment.
• Serve as a forum for discussion of research issues or systematic problems in need of amelioration.
• Provide voice to the campus administration on matters involving administrative or academic affairs affecting the quality of research.
• Carry out periodic reviews of UMBC Centers and Institutes to ensure the academic quality and value to the University.
• Receive reports from UMBC administration and research committees including issues of University compliance with Federal and State regulations.
• Request periodic reports from UMBC research committees.
• Serve as a forum to discuss administrative changes or mechanisms in areas associated with research, scholarship, and creative activity on campus.
• Provide a venue to address unforeseen issues that may have an impact on research, scholarship, and creative activity at UMBC.
• Serve as a campus-wide arena to explore future issues, priorities and directions in the areas of research, scholarship, and creative activity.
RESEARCH PARK ADVISORY COMMITTEE
Membership: Five faculty members serving staggered 3-year terms.
Functions:
• Provide an advisory function to both the Research Park and UMBC
• Monitor, evaluate and facilitate cooperative activity
• Report on facilitation and cooperation to faculty
• Design and administer an annual survey to support the reporting function
• Meet with potential tenants to assist in evaluation and recruitment process upon request
• Meet 2-4 times per year, but at a minimum, annually

COUNCIL OF UNIVERSITY SYSTEM FACULTY (CUSF)
Membership: Three representatives and one alternate, three year term
Functions: CUSF considers and makes recommendations on matters of system-wide professional and educational concern to the faculty and matters to which faculty bring special expertise.

MHEC FACULTY ADVISORY COUNCIL
Membership: One representative, three year term
Functions: Meets periodically for the purpose of reviewing such matters as are referred by MHEC or the Secretary.

ACADEMIC CONDUCT COMMITTEE
Membership: Four faculty members, two year term
Functions:
• To consider and recommend rules and regulations defining academic misconduct.
• To consider and recommend to the senate procedures and penalties, including mechanisms of review and appeal, for adjudicating instances of academic misconduct.
• To function as a hearing board in cases of students’ appeals regarding sanctions imposed by faculty members for academic misconduct.

ATHLETICS POLICY COMMITTEE
Membership: Six faculty members, 2 year term
Functions:
• To review the mission of athletics programs.
• To review and recommend changes in policies affecting recreational and intramural programs on campus.
• To review and recommend policies affecting access to athletic/recreation facilities.
• To review recruiting policies, admissions standards, and academic progress of intercollegiate athletes.
• To review and recommend policies regarding outside fund raising activities to support the athletic program.

**HUMAN RELATIONS**
- **Membership:** Three faculty members, 2 year term
- **Functions:**
  • To develop, implement and oversee policies and procedures designed to ensure equal justice for all members of the community in matters pertaining to, but not restricted to, issues of race, gender, ethnicity, disability, cultural differences, and sexual orientation.
  • To resolve informally problems of human relations brought to its attention by members of the community.

**LANDSCAPE AND STEWARDSHIP**
- **Membership:** Three faculty members, 2 year term
- **Functions:**
  • To review and recommend policies with regard to natural and protected landscapes on campus, ecosystem management, campus beautification, and the UMBC Landscape Master Plan.

**LIBRARY POLICY**
- **Membership:** Three faculty members, 2 year term
- **Functions:**
  • To review and recommend policies with regard to the operation of the library.

**SPECIAL SESSIONS POLICY**
- **Membership:** Six faculty members, 2 year term
- **Functions:**
  • To approve courses to be taught in the Special Sessions, with the objective of preventing unnecessary duplication and obtaining a judicious and balanced selection of courses, provided that all courses offered for credit shall have been approved previously by the Faculty Senate.
  • To review and recommend policies for the Special Sessions to the senates and the Provost.
  • To oversee the budget of the Special Sessions.
  • To promote the well-being of the Special Sessions.
  • To adopt policies consistent with the above objectives.
UNDERGRADUATE COUNCIL
Membership: Eight faculty members, 2 year term
Functions:
• Review and recommend policies with respect to university policies on undergraduate admissions standards and scholastic standing.
• Review and recommend policies with regard to the adoption of and changes in undergraduate degrees, degree requirements, curricula, academic major programs, and individual courses.
• Carry out periodic reviews of existing undergraduate programs to insure their academic integrity and value to the University.

GENERAL EDUCATION COMMITTEE
Membership: Six faculty members, 2 year term
Functions:
• Review and recommend policies regarding General Education, including General Education degree requirements.
• Establish guidelines for General Education courses, and review and approve courses proposed for General Education credit in a process coordinated with the Undergraduate Council.
• Periodically review General Education requirements, courses, and the contribution of departments to the General Education program;
• Monitor the General Education program and make recommendations to support and strengthen that program, as appropriate.